

March 3, 2016

Parsley Consulting
Ken Wagoner
350 West 9th Avenue, Suite 206
Escondido, California 92025-5053

RECEIVED
03/08/2016

Subject: Carlsbad Fire Plan Review

Mr. Wagoner,

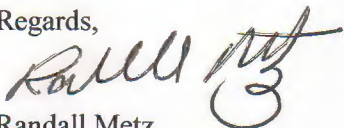
I would like to take this opportunity to thank you for your many years of providing non-contracted consultant fire plan review services to the Carlsbad Fire Department. Your expertise has served the city well during past years and you have filled a void in our staffing resources, while providing excellent service.

We have completed an assessment of all of our fire prevention processes over the past year and are in the process of making many changes to our service delivery that will enhance the customer experience and improve the efficiency and effectiveness of the services we provide. One of the areas that was evaluated was our use of fire plan review consultants. It was decided that all reviews for all plans will now be performed by third party review firms that are under contract with the City of Carlsbad. The fire department does have two firms that are under contract and will provide these services in the 2106 calendar year. For this reason, we will no longer be utilizing a process that allows our contractors to submit plans to vendors not under contract with the City. **I would ask that you no longer accept any plans for projects located in Carlsbad and direct those projects back to the Carlsbad Fire Department for review.**

We are currently working with an outside firm to perform a comprehensive fee study for all fire department plan review and inspection fees. Once this fee study has been adopted by our City Council, I anticipate the release of a new Request for Proposals for fire plan review services. Our current contracts are in their final year and we anticipate that changes will need to be made to the contract language as we implement our new city-wide permitting program through the Community & Economic Development Department. Once the RFP is released, I encourage you to submit a proposal to be considered as a contract third party plan review firm. This will be an open and competitive bid process and I hope to release this bid package in the next 3-4 months.

Once again, thank you for your service and I look forward to seeing your firm bid on a city contract in the near future. If you have any questions, please don't hesitate to contact me at (760) 602-4661 or via email at randy.metz@carlsbadca.gov.

Regards,


Randall Metz
Fire Marshal



Fire Department

Fire Prevention 1635 Faraday Ave. | Carlsbad, CA 92008 | 760-602-4660 | www.carlsbadca.gov